



995 Worthington Street, Springfield, MA 01109
 Telephone (413)734-5376 FAX (413)737-7949

Support and Outreach Housing Evaluation

Tenant Name:

Unit Address:

Date:

Living Room									
Ceiling	In Good Repair		Stained		Cracked		Missing Panels		
Doors and Locks	In Good Repair		Door in need of repair		Lock in need of repair				
Walls	In Good Repair		Stained		Cracked				
Floor	In Good Repair		Worn		Holes				
Overloaded Outlets	Yes		No		If yes, was the issue corrected?	Yes		No	
Outlets & Covers	In Good Repair		Cracked		Missing				
Storm Windows	In Good Repair		Cracked		Missing				
Windows	Open Easily		Hard to open		Can not open		Cracked Glass		
Window Latches	In Good Repair		Not working		Missing				
Screens / Shades / Blinds	In Good Repair		Missing		Torn				
Lighting	In Good Repair		Adequate		Not Adequate				
Tripping Hazards Electrical Cords do not pass under rugs or across	Cause of Hazard						No Hazard		
Furniture	In Good Repair		Clean		Worn				
Cleanliness issues (Note: area is in sanitary condition, free of dust, rubbish and cobwebs)									
Bedroom									
Ceiling	In Good Repair		Stained		Cracked		Missing Panels		
Doors and Locks	In Good Repair		Door in need of repair		Lock in need of repair				
Walls	In Good Repair		Stained		Cracked				
Floor	In Good Repair		Worn		Holes				
Overloaded Outlets	Yes		No		If yes, was the issue corrected?	Yes		No	
Outlets & Covers	In Good Repair		Cracked		Missing				
Storm Windows	In Good Repair		Cracked		Missing				
Windows	Open Easily		Hard to open		Can not open		Cracked Glass		
Window Latches	In Good Repair		Not working		Missing				
Screens / Shades / Blinds	In Good Repair		Missing		Torn		Provides Privacy		
Lighting	In Good Repair		Adequate		Not Adequate				

Tripping Hazards Electrical Cords do not pass under rugs or across	Cause of Hazard					No Hazard		
Furniture	In Good Repair		Bed frame with Mattress / Bedding		Dresser		Closet / Closet Space	
Signs of Smoking in Bedroom	Yes		No					
Cleanliness issues (Note: area is in sanitary condition, free of dust, rubbish and cobwebs)								
Bathroom								
Ceiling	In Good Repair		Stained		Cracked		Missing Panels	
Doors and Locks	In Good Repair		Door in need of repair		Lock in need of repair			
Walls	In Good Repair		Stained		Cracked			
Floor	In Good Repair		Worn		Broken Tiles			
Vanity / Cabinets	In Good Repair		Working doors					
Overloaded Outlets	Yes		No		If yes, was the issue corrected?	Yes	No	
Outlets & Covers	In Good Repair		Cracked		Missing			
Storm Windows	In Good Repair		Cracked		Missing			
Windows	Open Easily		Hard to open		Can not open		Cracked Glass	
Window Latches	In Good Repair		Not working		Missing			
Screens / Shades / Blinds	In Good Repair		Missing		Torn		Provides Privacy	
Lighting	In Good Repair		Adequate		Not Adequate			
Tripping Hazards Electrical Cords do not pass under rugs or across	Cause of Hazard						No Hazard	
Sink	In Good Repair		Cracked		Leaking			
Toilet	In Good Repair		Cracked		Leaking		Clogged	
Tub / Tub Surround	In Good Repair		Cracked		Leaking			
Exhaust Fan	Working		Not Working		Sounds slow or worn		N/A	
Water Temperature	Bellow 110		Between 110 & 130		Over 130			
Cleanliness issues (Note: area is in sanitary condition, free of dust, rubbish and cobwebs)								
Kitchen								
Ceiling	In Good Repair		Stained		Cracked		Missing Panels	
Doors and Locks	In Good Repair		Door in need of repair		Lock in need of repair			
Walls	In Good Repair		Stained		Cracked			
Floor	In Good Repair		Worn		Broken Tiles			
Cabinets	In Good Repair		Working doors					
Overloaded Outlets	Yes		No		If yes, was the issue corrected?	Yes	No	
Outlets & Covers	In Good Repair		Cracked		Missing			

Storm Windows	In Good Repair		Cracked		Missing					
Windows	Open Easily		Hard to open		Can not open		Cracked Glass			
Window Latches	In Good Repair		Not working		Missing					
Screens / Shades / Blinds	In Good Repair		Missing		Torn		Provides Privacy			
Lighting	In Good Repair		Adequate		Not Adequate					
Tripping Hazards Electrical Cords do not pass under rugs or across	Cause of Hazard						No Hazard			
Sink / Garbage Disposal	In Good Repair		Leaking		Disposal Working	Yes		No		
Rubbish Basket	In Good Repair		Cracked		Leaking					
Table & Chairs	In Good Repair		In Need of Repair							
Dangerous or potentially hazardous items stored away from food in their original container	Stored Appropriately		Hazard Noted							
Cleanliness issues <small>(Note: area is in sanitary condition, free of dust, rubbish and cobwebs)</small>										
General										
Vermin Free	Yes		No							
Smoke Detectors	Yes		No							
CO Detectors	Yes		No							
Flashlight & Batteries	Operable		None							
Air conditioners or dehumidifiers are plugged in with heavy duty cord; installed and maintained	Yes		No							
Exits	Obstructed		Clear							
Fire Extenguisher available and up to date (yearly)	Yes		No							
Other issues										
Hallways/Passageway/Foyers										
Stairways	In Good Repair		Worn Treads		Secure Railings	Yes		No		
Doorbell / Call Box	In Good Repair		Not Working							
Allows for safe and reasonable use- No Rubbish and Unobstructed	Yes		No							
Lighting is sufficient and operates from both top and bottom of stairways	Yes		No							
No combustables stored in stairwell, foyers and hallways	Yes		No							
Handrails are secure	Yes		No							

Inspection Completed By: _____

Date Completed: _____

Date Maintenance issues reported via Work Order

Program Supervisor Review

Comments:

Signature: _____ Date: _____

Program Director Review

Comments:

Signature: _____ Date: _____